

**Dorothy Worrell
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VITA

EDUCATION

ONGOING CONFERENCES

Behavior modification, behavior management, non-aversive behavior strategies, job coaching strategies, guardianship and its alternatives, Case Management, Social Security PASS plan and work incentives, Supported Employment, adaptive equipment, Traumatic Brain Injury Research and Treatment, Patient Advocacy, BIAUSA Leadership conferences, NASHIA brain injury conferences, Social Security Ticket to Work, Medicare Part D, TBI & Substance Abuse, aging, pre-hospital management of TBI, Native American Brain Injury, grant writing, children with special health needs, Emergency Summit for Brain Injured Veterans, Association for People in Rural Independent Living, National Council on Independent Living.

ADDITIONAL COLLEGE COURSES

Psychology, Drugs & Psychology, Computer Graphics, philosophy

DEGREE

A.A. Casper College: Commercial Art
Graduation: May 1986

LICENSES AND CREDENTIALS

Certified Brain Injury Specialist AACBIS
Notary Public Wyoming

PROFESSIONAL EXPERIENCE

2002 To Present *Executive Director*, Brain Injury Association of Wyoming, Casper, Wyoming

Responsibilities: Administrator for a small non-profit organization providing support groups, information and referral services, educational opportunities, a resource library, prevention programs and a link to national organizations all focused on the mission of providing advocacy for survivors, family/friends and professionals; securing and developing information and referral services, respite and support groups, and promoting prevention of brain injury. Duties include day-to-day operations, bookkeeping, grant writing, staff management, public presentations, council and committee work, advertising, public service announcements, coordination of events and support groups, outreach, and community education.

2001-2002 *Children's Advocate*, Self Help Center, Inc.
Casper, Wyoming

Supervise Safe-house residents, check in new residents, offer activities to occupy children, peer-counseling, lead domestic violence group, monitor track and update food inventory, plan develop and implement summer art camp, household management, design new company brochure and

webpage, computerize forms, correspondence, track petty cash, identify community resources for clients and make referrals, documentation, daily/monthly statistics, household maintenance.

1999-2002 *Vice President, Board of Directors, BIAW*
Casper, Wyoming

Assist and support Executive Director in management of a non-profit, supervise Executive Director, provide annual evaluation of performance, set policy & procedure, oversight of fiscal responsibility, annual budget approval.

1999-2002 *Legal Secretary, McCrary Law Offices*
Casper, Wyoming

Interview, hire, train and supervise new employees; quality assurance of other employee's work; document production; maintenance of company webpage; data entry; computer software installation and upgrades, including manual revision of text in automated documents programs; customer service; ordering supplies; correspondence-electronic and hard copy; deed writing and tracking; organization of workplace, case files, computer files; development of training tools; notary public certification.

1997-1999 *Case Management Services, Self Employed*
Casper, Wyoming

Provide case management, and evaluation services for as many as 23 developmentally disabled and/or brain injured individuals including: locate and access community resources; coordinate services: develop, monitor and implement individual care plans; evaluate community living, employment, and transition skills; data collection and report writing; payee-ship services for Social Security recipients; computer data entry, report generation for State of Wyoming Division of Developmental Disabilities; represent clientele with NCSD #1 transition teams; advocate for client and family rights; make referrals to appropriate social service agencies; assist new clients in accessing services through Division of Developmental Disabilities; complete billing through Medicaid, State of Wyoming DDD Contract services, DVR and private pay sources; bookkeeping for self-employment; outcomes measurement, and demographics analysis.

1992-1997 *Case Manager/Evaluator, NOWCAP Services, Inc.*
Casper, Wyoming

Provide in-depth case management for up to 25 individuals with developmental, physical, and/or mental disabilities including; locate and access community resources; coordinate services, develop and implement individual care plans, monitor progress, and bill for assessments and applicable services; evaluate community living, employment, and transition skills; report writing; in-service training of staff; develop, implement and monitor PASS plans, and oversee payee-ship services for Social Security recipients; computer data entry, computer training for co-workers, report generation for various computer programs; represent NOWCAP at NCSD #1 transition team meetings and with Central Wyoming Rescue Mission Advisory Committee; advocate for client and family rights and make referrals to appropriate social service agencies; Level II screening for appropriate nursing home placements for the State of Wyoming Division

of Developmental Disabilities; assist new clients in accessing services through intake and admissions process.

1990-1992 Lead Case Manager, MAXIMUS/WOW
(Contractor to the State of Wyoming Department of Family Services)
Casper, Wyoming

Supervise and manage office staff providing supports and services aimed at promoting self sufficiency through employment; case management for a caseload of 72 AFDC recipients consisting of: office set up; assignment of job duties; supervising ordering of office supplies, cost estimates; assessment of barriers to employment; locating and accessing community resources and/or funding through Department of Family Services; report writing; supervisory training; staff training; staff meetings; presentation of services available to potential clients; quality control of services provided; computer tracking of client progress; data entry; case file setup, maintenance, and review; quality review of local and other Wyoming MAXIMUS service offices; liaison to Curtis and Associates, and Department of Family Services; community presentation of available services to other social service agencies; provide feedback to the State of Wyoming regarding data collection devices, reports available, and data comparison between report sources and viability of available computer reports; ongoing computer training; program evaluation; forms and program development and implementation.

PRESENTER

Montana Brain Injury Conference 2009, Team building and organization of support groups. Presented in Billings, Mt.

NASHIA 2008, Co-presenter on brain injury surveys for prison populations. Presented in Williamsburg, VA.

Brain Injury Association of America 2008, Round table discussion regarding surveys for brain injured prison populations.

HRSA Leadership Conference 2007, Co-presenter on creative outreach and brain injury prevention in children. Presented in Washington D.C.

Wyoming Brain Injury Conference 2007, How to locate community resources for your brain injured family member. Presented in Douglas, Wyoming.

Oregon Brain Injury Conference 2007, How to locate community resources for your clientele.

Undiagnosed Brain Injuries in Wyoming Prison Populations 2007, Acquired Brain Injury Task Force, presented in Afton, Wyoming.

WYAPSE Conference 2006, Panelist on obstacles and barriers for people with disabilities. Presented in Sheridan, Wyoming.

BIAUSA Leadership Conference 2006, Panelist on Innovative Ideas, related to Project B.R.A.I.N. Presented in Bethesda, Maryland.

Wyoming Brain Injury Conference 2006, Targeted Case Management, how to get the most for your client. Presented in Cheyenne, Wyoming.

Nutrition and Child Development Center 2006, Proper use and fitting of bicycle helmets for maximum safety. Presented in Sheridan, Wyoming.

Patient Advocacy Workshop 2006, How to locate community resources for your clientele. Presented in Cheyenne, Wyoming.

NASHIA 2005, Panelist on interstate cooperative activities. Presented in Washington, D.C.

MEGA Conference 2005, Panel discussion on services most frequently used by brain injury survivors. Presented in Cheyenne, Wyoming.

Wyoming Brain Injury Conference 2004, Panelist on current brain injury services and gaps in Wyoming. Presented in Casper, Wyoming.

BIAUSA Leadership Conference 2004, Panelist on successful expansion of brain injury support groups in Wyoming. Presented in Nashville, Tennessee.

Home Health Care Alliance 2004, Motivation and Injury Prevention in Senior & Disabled Populations. Presented in Casper, Wyoming.

Wyoming Medical Center Social Workers 2004 & 2006, discussion of BIAW's role in Wyoming. Presented in Casper, Wyoming.

Natrona County School District 2003, Brain Injury 101 for teachers. Presented in Casper, Wyoming

Casper Housing Authority 2003, How to work with the brain injured population, and helpful accommodations. Presented in Casper, Wyoming.

PROFESSIONAL AFFILIATIONS

Core Member of Wyoming ABI Task Force

Member of NASHIA, and NASHIA's 2006 conference planning committee (National Association of State Head Injury Administrators)

Affiliate of BIAUSA (Brain Injury Association of America) and member of Executive Director's Society

Member of BIAUSA's 2008 conference planning committee

Member of Wyoming Trauma Coalition

Member of NCAPT (Natrona County Adult Protection Team)

Member of Natrona County Transition Team (school to adult services)

Member of WANO (Wyoming Association of Non-profit Organizations)

Member of Natrona County Affordable Housing Committee

Member of Safe Kids Wyoming, and Safe Kids of Central Wyoming

Governor's appointee & Former Chairperson for Wyoming State Independent Living Council, now Vice-Chair

Director for Project BRAIN-DVR (Dept. of Vocational Rehabilitation)

Member of VISIONS Admissions team (State of Wyoming)
Casper Housing Authority Hearing Officer
Governor's appointee to Wyoming State Rehabilitation Council
Governor's appointee to Mental Health Planning Council
Certified Brain Injury Specialist (CBIS) since 2004

PUBLICATIONS

1. Series of 3 posters for the Natrona County Adult Protection Team; Financial Abuse, Elder Abuse and Emotional Abuse.
2. Booster Seat Poster for Safe Kids of Wyoming.
3. Used Helmets Not a Good Idea, Poster for BIAW.
4. Wyoming Homes and Living Magazine, 2 full-color ads for brain injury awareness.
5. ½ page Editorial Opinion for Casper Star Tribune on brain injury services and gaps in Wyoming.
6. Waiver Comparison Chart for BIAW, NCAPT and ABI Task Force.
7. BIAW Newsletters from 2002-2007.
8. Webpages for Self Help Center Inc., A-1 Private Investigations, Wyoming SILC, and BIAW.
9. The Fence Post, ¼ page ad
10. Non-military Resources for Wyoming Veterans

MAJOR ACCOMPLISHMENTS

Expansion of support groups in Wyoming from 1 to 22; development of BIAW library; change from support role for Wyoming's annual brain injury conference to leadership of the conference; development of BIAW newsletter; increase in volunteerism from 1 in 2002, to 76 volunteers in 2007; change in funding for BIAW from \$68,475 in 2002, to \$376,000.00 in 2007.

GRANTS MANAGEMENT

Department of Vocational Rehabilitation \$5,000,\$500,000, \$4,000,
Division of Developmental Disabilities \$5,000
HRSA Grant \$20,000, \$80,000, \$118,600 (per yr x 3 yrs)
Wyoming Independent Living Rehabilitation \$68,400, \$68,400, \$68,400, \$70,400, \$72,737,
\$72,737, \$72,237, \$72,237
Storer Foundation \$25,000
McMurry Foundation \$2,000, \$10,000, \$5,000
Wyoming Community Foundation \$3,000, \$4,300, \$10,000
Tonkin Foundation \$3,200, \$4,400, \$5,400, \$3,179
BIAUSA \$4,000
Myra Fox Skelton Foundation \$1,000
Fitzgerald Foundation for Children \$1,000, \$1,000, \$1,500
City of Casper \$2,400
Casper Star Tribune \$1,000 advertising grant
Christopher Reeve Foundation \$14,000
Ellbogen Foundation \$2,500, &2,500
KM For Kids \$1,000, \$1,080

State Farm \$1,000, \$1,000

Walmart \$1,000, \$2,000, \$1,000, \$1,000

Covenant Insurance \$1,000

Wyoming Trial Lawyers \$1,980, \$1,000, \$1,500

Pharmaceutical Prescription Assistance \$2,000, \$4,000, \$3,000

American Petroleum Institute \$2,000, \$4,000, \$4,000, \$3000

Mattel Toys \$3,000, \$3,000

Total \$1,684,315.00